WIRC LIBRARY, Mumbai

APPLICATION FOR REFUND OF LIBRARY DEPOSIT

NAME IN (CAPITAL): | | | | | | | | | | | | | | | | | | | | | | |

ADDRESS: _____

_____

CONTACT NO: _____**Date:** _____

The Librarian
WIRC- The Institute of Chartered Accountants of India Plot No C-40, 5TH FLR, G-Block, Bandra Kurla Complex, Bandra (East), Mumbai 400 051

Dear Madam,
Kindly refund Rs. _____ paid as a security deposit at the time of getting library membership. I wish to discontinue my membership because, _____
_____
Kindly refund the said amount at your earliest and oblige.

Thanking you,

Yours faithfully

Encl: 1 Library Cards: 2 Deposit Receipt:

FOR OFFICE ONLY

Kindly refund the library deposit. There are no outstanding in his/her name.

Bank Account Details:

Bank Name: _____ **Branch Name: _____**
Account No: _____ **Type of Account: _____**
IFSC Code: _____ **Cancel cheque copy**

Librarian

THE INSTITUE OF CHARTERED ACCOUNTANTS OF INDIA WESTERN INDIA REGIONAL COUNCIL
C-40, G-Block, opp. MCA ground, Bandra Kurla Complex, Bandra (EAST), Mumbai 400 051. Tel. 022-33671488

R E C E I P T

Received from Mr/Ms_____
Application dated _____for refund of Library Deposit along with the following:

1. **Library Cards.** **2. Receipt in Origional.**

Librarian