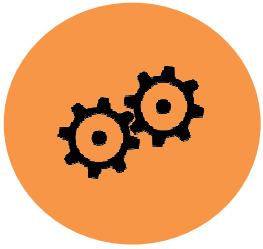


**Intuit QuickBooks –  
India's 1<sup>st</sup> cloud based  
accounting application**

# The QuickBooks Advantage for Accounting Professionals



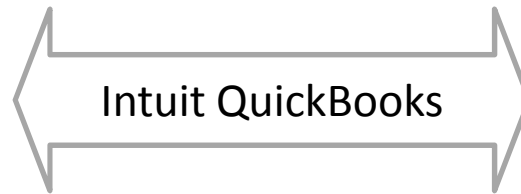




# Collaborate better with Anytime anywhere access and Manage your practice Efficiently



Accounting professional



Business owner

1. Online access of business finances
2. Collaborate effectively within your team
3. And with your clients from anywhere in the world
4. Manage your practice Efficiently

# Anytime anywhere access

Support India Toll Free No : 1 800 4196 599

intuit QuickBooks HOW IT WORKS FEATURES WEBINARS ACCOUNTANTS PARTNERS Free Trial Sign In

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Simple online software for business owners to make informed decisions.

Start My Free Trial >


Learn More

Why you'll love QuickBooks

It organizes your

Offline - Click here to leave a message ^

# Unique user management

🔍 + 🕒Hallmark 1 ⚙️ ?

## Manage Users

Contact Name	Email Address	Access Rights	Billable User?	Status
Abhinav Biyani	abhinav_biyani@intuit.com	View Reports Only	No	Active
Nagamani Yadavalli	nagamani.yv@gmail.com	Master Admin	Yes	Active
Sanjay Raju	sanjay_raju@intuit.com	Time Tracking Only	No	Invited
Varun	varun_nirmal@intuit.com	Custom Access	Pending	Invited

Transfer Master AdministratorNewEditDeleteActivity

## Accounting Firms

You can invite up to two accounting or bookkeeping firms to provide them, and any employees they may have authorised, access to your company data.

Contact Name	Email Address	Status
Nagamani	nagamani_yadavalli@intuit.com	Active

Invite AccountantEditDelete

# Unique user management

The screenshot displays the QuickBooks Online Plus 'Manage Users' interface. A modal window titled 'Choose user type' is open, showing four options for user roles:

- Regular or custom user**  
You specify which areas of QuickBooks Online Plus this user can access.
- Company administrator**  
Company administrators have all access rights within QuickBooks Online Plus. They also have all access rights for every other service your company subscribes to.
- Reports only**  
This type of user signs in to a special version of QuickBooks Online Plus that shows reports only. A Reports only user can access virtually all reports, except those listing contact information of customers, suppliers, or employees. This user does not count toward your current user limit.
- Time Tracking only**  
This type of user signs in to a special version of QuickBooks Online Plus that only has time sheets. A Time Tracking only user can fill out and change his or her own time sheets (but not other users' time sheets). This user does not count toward your current user limit.

The background interface includes a sidebar with navigation options (Home, Customers, Suppliers, Employees, Transactions, Reports, Tax) and a main content area with sections for 'Manage Users' and 'Accounting Firms'. A table of users is visible, with columns for 'Contact Name', 'Email', 'Billable User?', and 'Status'. Buttons for 'Invite Accountant', 'Edit', and 'Delete' are present at the bottom of the user list.

# Unique user management

The screenshot shows the QuickBooks Online Plus 'Manage Users' interface. A modal dialog box titled 'Set user's access rights' is open, displaying options for user permissions. The dialog includes a list of access rights and a 'Resend' button. The background interface shows a table of users with columns for 'Contact Name', 'Email', 'Billable User?', and 'Status'. The 'Manage Users' section includes a 'Transfer Master Administrator' button. The 'Accounting Firms' section includes a note about inviting up to two accounting firms and a 'Resend' button. The bottom of the interface features 'Invite Accountant', 'Edit', and 'Delete' buttons.

**Manage Users**

Contact Name Email

Abhinav Biyani	ab...
Nagamani Yadavalli	na...
Sanjay	na...

**Accounting Firms**

You can invite up to two accounting firms to your company. Once invited, you can assign them specific access rights to your company data.

Contact Name Email

Nagamani	na...
----------	-------

**Set user's access rights** Page 3 of 7

Specify the user's access rights within QuickBooks Online Plus.  
To see what an access right allows, click its name.

**All** **All Access Rights**

**None**

**Limited**

Customers & Sales

Suppliers & Purchases

Users with All access have all the limited access rights for:

- Customers & Sales
- Suppliers & Purchases

In addition, the user can:

- Add, edit, and delete employees
- Change preferences
- View the Activity Log
- Create, edit, and delete budgets
- Add, edit, and delete accounts
- Make deposits and transfer funds
- Reconcile accounts and make journal entries
- View all reports
- Turn on tax for the company
- Change the setup for existing tax information
- Make tax adjustments
- File tax returns
- Set up multicurrency
- Perform home currency adjustments


Later, you set this user's administrative abilities (creating other users, changing company information, and subscribing to services).

**Resend**

**Invite Accountant** **Edit** **Delete**
















# Audit Log

🔍 + 🕒Hallmark 1 ⚙️ ?

## Activity Log

All activities by all users  
From: 26/10/2013 To: 25/11/2013

[Customise](#) [Change Columns](#) [Print](#)

Modified (GMT + 5:30)	User	Activity	Name	Date	Amount	History
25/11/2013 01:45	PMNagamani Yadavalli	Sent email invitation to User: Sanjay Raju				
25/11/2013 01:45	PMNagamani Yadavalli	Edited User: Sanjay Raju				
25/11/2013 01:42	PMNagamani Yadavalli	Sent email invitation to User: Varun				
25/11/2013 01:42	PMNagamani Yadavalli	Added User: Varun				
25/11/2013 12:43	PMNagamani Yadavalli	Sent email invitation to User: Sanjay				
25/11/2013 12:43	PMNagamani Yadavalli	Added User: Sanjay				
25/11/2013 12:42	PMNagamani Yadavalli	Added Employee: <a href="#">Sanjay</a>				
25/11/2013 12:36	PMAbhinav Biyani	Signed out.				
25/11/2013 12:36	PMAbhinav Biyani	Signed in.				
25/11/2013 12:35	PMAbhinav Biyani	Signed out.				
25/11/2013 12:35	PMAbhinav Biyani	Signed in.				
25/11/2013 12:34	PMSystem Administration	Edited User: Abhinav Biyani				
25/11/2013 12:32	PMNagamani	Signed in.				
25/11/2013 12:30	PMSystem Administration	Edited User: Nagamani				
25/11/2013 12:26	PMNagamani Yadavalli	Sent email invitation to User: Nagamani				
25/11/2013 12:26	PMNagamani Yadavalli	Added User: Nagamani				
25/11/2013 12:25	PMNagamani Yadavalli	Sent email invitation to User: Abhinav Biyani				
25/11/2013 12:25	PMNagamani Yadavalli	Added User: Abhinav Biyani				

# Location-wise accounting

Invoice

Aditya | aditya@aditya.com

BALANCE DUE  
Rs5,618.00

Billing address: Aditya  
Terms: Net 30  
Invoice date: 05/12/2013  
Due date: 04/01/2014  
Sales rep:   
Delivery status:   
Location: Bangalore  
Class:   
Amounts are: Tax exclusive

User can select the respective location where an invoice or expense has to be accounted or assigned

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT (INR)	TAX	SERVICE DATE
Accounting services		1	5,000	5,000.00	12.36% ST	

Add lines | Clear all lines

Print message to customer:   
Statement memo:   
Subtotal: 5000.00  
Discount percent: 0.00  
Service Tax @ 12% on 5,000.00: 600.00  
Edu.Cess @ 2% on 600.00: 12.00  
S&H Edu.Cess @ 1% on 600.00: 6.00  
Total: 5618.00  
Deposit:   
Balance due: 5618.00

Attachments Maximum size: 25MB

# Creating charge

## Delayed Charge

Settings Help Close

AMOUNT  
**Rs4,000.00**

**Billing address**

**Delayed Charge Date**

**Location**

**Class**

Amounts are

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT (INR)	TAX	SERVICE DATE
Services		1	4,000	4,000.00		

**Total** 4000.00

**Memo**

---

**Attachments** Maximum size: 25MB

Privacy

# Creating statements...

QuickBooks

Home

Customers

Suppliers

Employees

Transactions

Reports

Tax

My Business

Statements - Google Chrome

<https://sg.qbo.intuit.com/c37/v68.147/0291135008/statements/stmtfil>

**1 Choose statement type**

- Balance Forward
- Open Item
- Transaction Statement

**2 Set statement dates**

Statement Date: 05/12/2013

Start Date: 05/11/2013 End Date: 05/12/2013

**3 (Optional) Set additional statement criteria.**

Show customers only if they have:

- A balance greater than Rs 0.00
- No statements dated 05/12/2013

Create and send statements now without showing me the list of customers.

OK Cancel

Waiting for sci.intuit.com...

# Invoice with multi-currency

QBO India Customers and x QBO India Customers and x OCCD Agent ToolBar x (54004 unread) - sanjay.70 x Invoice x

← → ↻ ↵ <https://sg.qbo.intuit.com/c37/app/invoice> 🔍 ☆ ☰

Invoice #1014 ⚙️ ⓘ ✕

xiver|  BALANCE DUE \$0.00

1 USD = 61.5755 INR

**Billing address**

**Terms** Net 30  **Invoice date**  **Due date**  **Invoice no.**

**TIN NUM**  **Location**

**Class**

Amounts are

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT (USD)	TAX	SERVICE DATE

Cancel Clear Print Make recurring Save and close Save and send

# Employees' Time Tracking

Weekly Timesheet

Sanjay 25/11/2013 to 1/12/2013 TOTAL HOURS 40:00

	LOCATION	BILL @	MON	TUE	WED	THU	FRI	SAT
	Bangalore		8:00	8:00	8:00	8:00	8:00	
ASS	Select a Location							
ASS	Select a Location							
ASS	Select a Location							
ASS	Select a Location							
ASS	Select a Location							
ASS	Select a Location							
ASS	Select a Location							

Cancel Save and close

# Billable expense

Expense

Makemytrip Bank Balance Rs503,988.95

AMOUNT Rs5,000.00

Mailing address: Makemytrip

Expense date: 05/12/2013

Payment method: Enter Text

Ref no.:

Location: Bangalore

Amounts are: Tax exclusive

Account details

ACCOUNT	DESCRIPTION	AMOUNT (INR)	TAX	BILLABLE	MARKUP %	CUSTOMER	CLASS
Travel Expense		5,000.00		✓	10%	Amritha	Auditing

Item details

PRODUCT/SERVICE	DESCRIPTION	QTY	RATE	AMOUNT (INR)	TAX	BILLABLE	MARKUP %	CUSTOMER	CLASS

Subtotal 5000.00

Total 5000.00

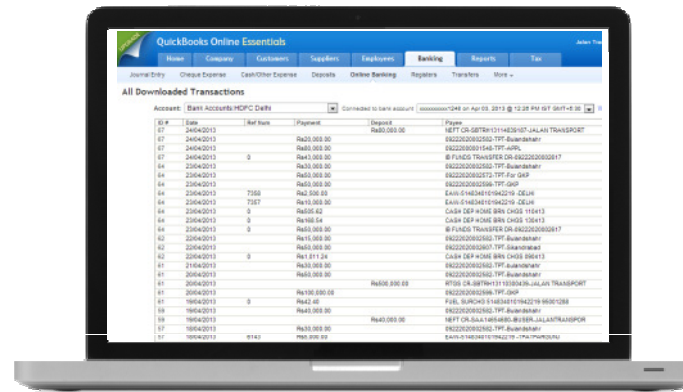
Memo:

**You can make any expense paid as billable or unbillable**

**You can allocate any expense to a specific customer.**



# Save time with online banking and auto reconciliation



1. Link bank accounts to QuickBooks and save 40% of your time on data entry

2. Save up to 60% of the time spent on manual reconciliation

3. Set recurring transactions



# Online banking...

The screenshot displays the QuickBooks Online interface. On the left is a dark navigation sidebar with icons for Home, Customers, Suppliers, Employees, Transactions, Banking (highlighted), Sales, Expenses, Account Histories, Reports, and Tax. The top header includes the QuickBooks logo, search, add, and refresh icons, and the user name 'Hallmark 1' with settings and help icons.

The main content area is divided into several sections:

- Accounts Summary:** A bar chart showing deposits (green) and payments (blue) for September, October, and November. The y-axis ranges from 0k to 750k.
- ACCOUNTS:** A section for 'Savings Account - ICI...' with a balance of 6,221.53, updated 7 hours ago. It includes '+ Add', 'Edit', and 'Upload File' buttons.
- Downloaded Transactions:** A table with tabs for 'Unaccepted Transactions' (101) and 'Accepted Transactions'. It shows a list of transactions with columns for Date, Description, Tax, Amount, Assign or Match, and an 'Accept' button. The first transaction is dated 21/11/2013, with a description 'VPS/FO...', tax 'Out of scope', and amount 'Rs-358.00'. It is currently assigned to 'VPS/FOC' and categorized as 'Uncategorised Expense'. A 'DETAILS' tooltip is visible over the first row.
- Summary:** On the right, it shows 'Savings Account - ICICI Bank: 6,2' and 'QuickBooks account balance -202,3'.

# Online banking...

The screenshot shows the QuickBooks interface with a dark blue sidebar on the left containing navigation options: Home, Customers, Suppliers, Employees, Transactions, Banking (highlighted), Sales, Expenses, Account Histories, Reports, and Tax. The top navigation bar includes the QuickBooks logo, a search icon, a plus icon, a refresh icon, and the text 'Hallmark 1' with a settings gear icon. The main content area is titled 'Accounts Sum' and features a progress bar with four steps: 'Find' (active), 'Connect', 'Download', and 'Finish'. Below the progress bar, the heading 'Find your financial institution' is displayed. A light blue search box contains the text 'Name of financial institution' and a 'Find' button. Below the search box, the text 'We support many financial institutions!' is shown. The background is dimmed, showing an 'ACCOUNTS' section with the text 'No Connected Accounts.' and buttons for '+ Add', 'Edit', and 'Delete'. A 'Watch Video' link is visible on the right side of the interface.

# Online banking...

The screenshot displays the QuickBooks Online interface. On the left is a dark blue navigation sidebar with the following menu items: Home, Customers, Suppliers, Employees, Transactions (highlighted in light blue), Banking, Sales, Expenses, Account Histories, Reports, and Tax. The top header bar contains the QuickBooks logo, search, add, and refresh icons, and the user name 'Hallmark 1' with a settings gear icon. The main content area is titled 'Find your financial institution'. It features a search box labeled 'Name of financial institution' containing the text 'ICICI', and a blue 'Find' button to its right. Below the search box, the text 'We found the following matches:' is followed by a list of three results:

- [ICICI B2 Banking](#)
- [ICICI Bank - Corporate Internet Banking](#)
- [ICICI Bank - Personal](#)

In the background, a faded 'Accounts Summary' section is visible, showing a legend for 'Deposits' and 'Payments', and an 'ACCOUNTS' section with the text 'No Connected Accounts.' and buttons for '+ Add', 'Edit', and 'Remove'.

# Online banking...

The screenshot displays the QuickBooks Online interface. On the left is a dark blue sidebar with navigation options: Home, Customers, Suppliers, Employees, Transactions, **Banking** (highlighted), Sales, Expenses, Account Histories, Reports, and Tax. The top header includes the QuickBooks logo, search, add, and refresh icons, and the user name 'Hallmark 1' with a settings gear. The main content area is titled 'ICICI Bank - Personal' with the URL 'WWW.ICICIBANK.COM | 23128000'. A light blue sign-in box contains the text 'Enter your sign-in credentials for ICICI Bank - Personal'. It features two input fields: 'User Id' with the value '508383457' and 'Password' with masked characters. Below the fields are 'Connect' and 'Go Back' buttons. The background shows a dimmed 'Accounts Summary' section with a 'Deposits' toggle and an 'ACCOUNTS' section with the message 'No Connected Accounts.' and '+ Add' and 'Edit' buttons. A right-hand sidebar is partially visible with a 'Watch Video' link and an 'Accept' button.

# Online banking...

The screenshot shows the QuickBooks interface for connecting an online banking account. The top navigation bar includes the QuickBooks logo, search, add, and refresh icons, and the user name 'Hallmark 1' with a settings gear. The left sidebar lists various modules: Home, Customers, Suppliers, Employees, Transactions, Banking (highlighted), Sales, Expenses, Account Histories, Reports, and Tax. The main content area is titled 'Accounts Summary' and contains the following instructions:

1. Select a **QuickBooks account** for each account you're connecting.
2. Click **Connect** to download up to 90 days of transactions. [Need a shorter date range?](#)

Below the instructions is a table with the following data:

Account	Balance	Account Type
<input checked="" type="checkbox"/> 004001527111 (XXXXXXXX 7111)	6,221.53	<input type="text" value="Enter Text"/>

A blue 'Connect' button is located to the right of the table. Below the table, the text 'No Connected Accounts.' is visible, along with '+ Add' and 'Edit' buttons. The right sidebar contains a 'Watch Video' link and a partially visible 'Acce' button.

# Online banking

QuickBooks Hallmark 1

- Home
- Customers
- Suppliers
- Employees
- Transactions
- Banking**
- Sales
- Expenses
- Account Histories
- Reports
- Tax

### Accounts Summary

400k  
200k  
0k

SEP OCT NOV

Deposits Payments

### Downloaded Transactions

Savings Account - ICICI: **6,2**  
QuickBooks account balance **570,0**

Unaccepted Transactions **52** | Accepted Transactions

Accept Selected | Exclude | Categorise

Date	Description	Tax	Amount	Assign or Match	Accept
<input type="checkbox"/>	21/11/2013	NEFT-HS...	Rs10,000...	<input checked="" type="radio"/> Assign <input type="radio"/> Match Custom...   Uncategc...   Class (of...   Bangalor...	Accept
<input type="checkbox"/>	21/11/2013	NFS/CAS...	Out of sc... Rs-1,000.00	Uncategorised Expense	Accept
<input type="checkbox"/>	21/11/2013	VPS/FOO...	Out of sc... Rs-358.00	Uncategorised Expense	Accept
<input type="checkbox"/>	21/11/2013	VPS/Cent...	Out of sc... Rs-2,368.00	Uncategorised Expense	Accept
<input type="checkbox"/>	21/11/2013	VPS/FOO...	Out of sc... Rs-74.00	Uncategorised Expense	Accept
<input type="checkbox"/>	21/11/2013	VPS/LEV...	Out of sc... Rs-190.00	Uncategorised Expense	Accept
<input type="checkbox"/>	20/11/2013	VPS/OM ...	Out of sc... Rs-223.00	Uncategorised Expense	Accept
<input type="checkbox"/>	14/11/2013	VIN/TATA ...	Out of sc... Rs-1,224.00	Uncategorised Expense	Accept
<input type="checkbox"/>	13/11/2013	IPS/SPE...	Out of sc... Rs-681.10	Uncategorised Expense	Accept
<input type="checkbox"/>	07/11/2013	BIL/50906...	Out of sc... Rs-312.00	Uncategorised Expense	Accept
<input type="checkbox"/>	07/11/2013	BIL/50906...	Out of sc... Rs-866.00	Uncategorised Expense	Accept
<input type="checkbox"/>	07/11/2013	VPS/BIG ...	Out of sc... Rs-657.00	Uncategorised Expense	Accept
<input type="checkbox"/>	05/11/2013	JASMEET...	Out of sc... Rs-18,00...	Uncategorised Expense	Accept

### ACCOUNTS

Savings Account - ICICI **6,221.53** Today  
ICICI Bank - Personal

+ Add | Edit | Upload File

# Recurring transactions

QuickBooks

Home Customers Suppliers Employees Transactions Reports Tax

Recurring Transactions

< All Lists

Template Type All Transaction Type All Location All

Filter by Name

New Edit Use Delete Reminder List

NAME	TYPE	TXN TYPE	INTERVAL	PREVIOUS DATE	NEXT DATE	AMOUNT
xyz	Reminder	Expense	Every Month		10/12/2013	1,000.00

# Recurring transactions

Expense ⚙️ ? ✕

## Recurring Expense

Next Date: 10/12/2013

Template Name:

Payee:  Account:

Type:  (dropdown menu: Reminder, Scheduled, **Reminder**, Unscheduled)

Interval:  on   of every  month(s) Start date:  End:

Remind me  days before the transaction date.  Alert when range has ended

Mailing address:  Payment method:  Ref no.:

Location:





# Be a business advisor with customizable reports in one click



1. Access 60+ key reports like P&L, Cash Flow, Balance Sheet etc. in one click

2. Customize MIS reports to suit your clients' needs and e-mail them

3. Help your clients take informed decisions with 1-click reporting

# Report list

The screenshot displays the QuickBooks interface. At the top left is the QuickBooks logo. The top right shows the user name 'Hallmark 1' and a settings gear icon. A search bar with a magnifying glass, a plus sign, and a refresh icon is located in the top navigation bar. The main dashboard area features a summary of financial metrics: 'NET INCOME' of 314,548, 'INCOME' of Rs2,561,316, and 'EXPENSES' of Rs2,875,864. Below these metrics is a line chart showing data from June 7-30 to December 1-7, with a vertical bar highlighting the November 2013 data point. A search bar labeled 'Search reports' is positioned below the dashboard. The 'All Reports' section is active, showing a grid of report categories with their respective descriptions.

Report Category	Description
<b>Business Overview</b>	These reports show different perspectives of how your business is doing.
<b>Manage Accounts Receivable</b>	These reports let you see who owes you money and how much they owe you so you can get paid.
<b>Manage Accounts Payable</b>	These reports show what you owe and when payments are due so you can take advantage of the time you have to pay bills but still make payments on time.
<b>Accountant Reports</b>	These are reports accountants typically use to drill down into your business details and prepare your tax returns.
<b>Manage Products and Inventory</b>	These reports will help you understand how much inventory you have and how much you are paying and making for each of your inventory items.
<b>Review Sales</b>	These reports group and total sales in different ways to help analyse your sales to see how you're doing and where you make your money.
<b>Review Expenses and Purchases</b>	These reports total your expenses and purchases and group them in different ways to help you understand what you spend.
<b>Manage Sales Tax</b>	These reports help manage the taxes you collect and then pay to the Indian Revenue Service.
<b>Manage Employees</b>	These reports help you manage employee activities and payroll.

# Profit and Loss report

QuickBooks Hallmark 1

Home Customers Suppliers Employees Transactions Reports Tax

Print Email Excel Save Customisations

Customise Collapse

Transaction Date: This Financial Year-to-date From: 01/04/2013 To: 07/12/2013 Run Report

Accrual Basis

### Hallmark 1 PROFIT & LOSS April 1 - December 7, 2013

	TOTAL
<b>Income</b>	
Accounting Services Income	136,153.00
Billable Expense Income	10,000.00
Bookkeeping Services Income	167,907.79
Commission received	30,000.00
Consulting Income	20,000.00
Discounts given	-8,564.39
Markup	26,500.00
Product Sales Revenue	1,087,000.00
Sales of Product Income	695,414.25
Services	407,250.00
<b>Total Income</b>	<b>Rs2,571,660.65</b>
<b>Cost of Sales</b>	
Cost of Materials	200,000.00
Cost of sales	2,055,576.94
<b>Total Cost of Goods Sold</b>	<b>Rs2,255,576.94</b>
<b>Gross Profit</b>	<b>Rs316,083.71</b>
<b>Other Income</b>	
Interest income	40,000.00
<b>Total Other Income</b>	<b>Rs40,000.00</b>
<b>Expenses</b>	
Audit fees	27,139.62
Charitable Contributions	1,229.00
Computer and Internet Expenses	7,012.00
Computer Software and Hardware	10,857.00
Depreciation on equipment	30,000.00

# Customizing a report

The screenshot displays the QuickBooks interface with a dark blue sidebar on the left containing navigation options: Home, Customers, Suppliers, Employees, Transactions, Reports, and Tax. The top navigation bar includes a search icon, a plus sign, a clock icon, and the text 'nexus enterprises' with a settings gear and a help question mark. The main content area shows a report with buttons for 'Print', 'Email', 'Excel', and 'Save Customisations'. A 'Customise' button is also visible. A modal dialog box titled 'Customise Profit & Loss' is open in the center, featuring a sidebar with categories: General, Rows/Columns, Lists, Numbers, and Header/Footer. The 'Rows/Columns' section is active, showing a 'Columns' dropdown set to 'Total Only' and 'Sort By' options: 'Default' (selected), 'Total in ascending order', and 'Total in descending order'. The 'Header/Footer' section includes 'Add Subcolumns for Comparison' with checkboxes for 'Previous Period (PP)', 'Previous Year (PY)', 'Year-To-Date (YTD)', '% of Row', and '% of Income'. It also has checkboxes for 'Rs. Change', '% Change', '% of YTD', '% of Column', and '% of Expense'. The 'Show Rows' section has options for 'Active' (selected), 'All', and 'Non-Zero'. The background report shows 'Total Cost of Goods Sold' at Rs21,500.00 and 'Gross Profit' at Rs 756,474.27. The 'Accrual Basis' label is visible on the right side of the report area.

# Saving the report customization

The screenshot shows the QuickBooks interface with a 'Save Report Customisations' dialog box open. The background is a Profit & Loss report for 'nexus enterprises' for the year 2013. The report shows the following data:

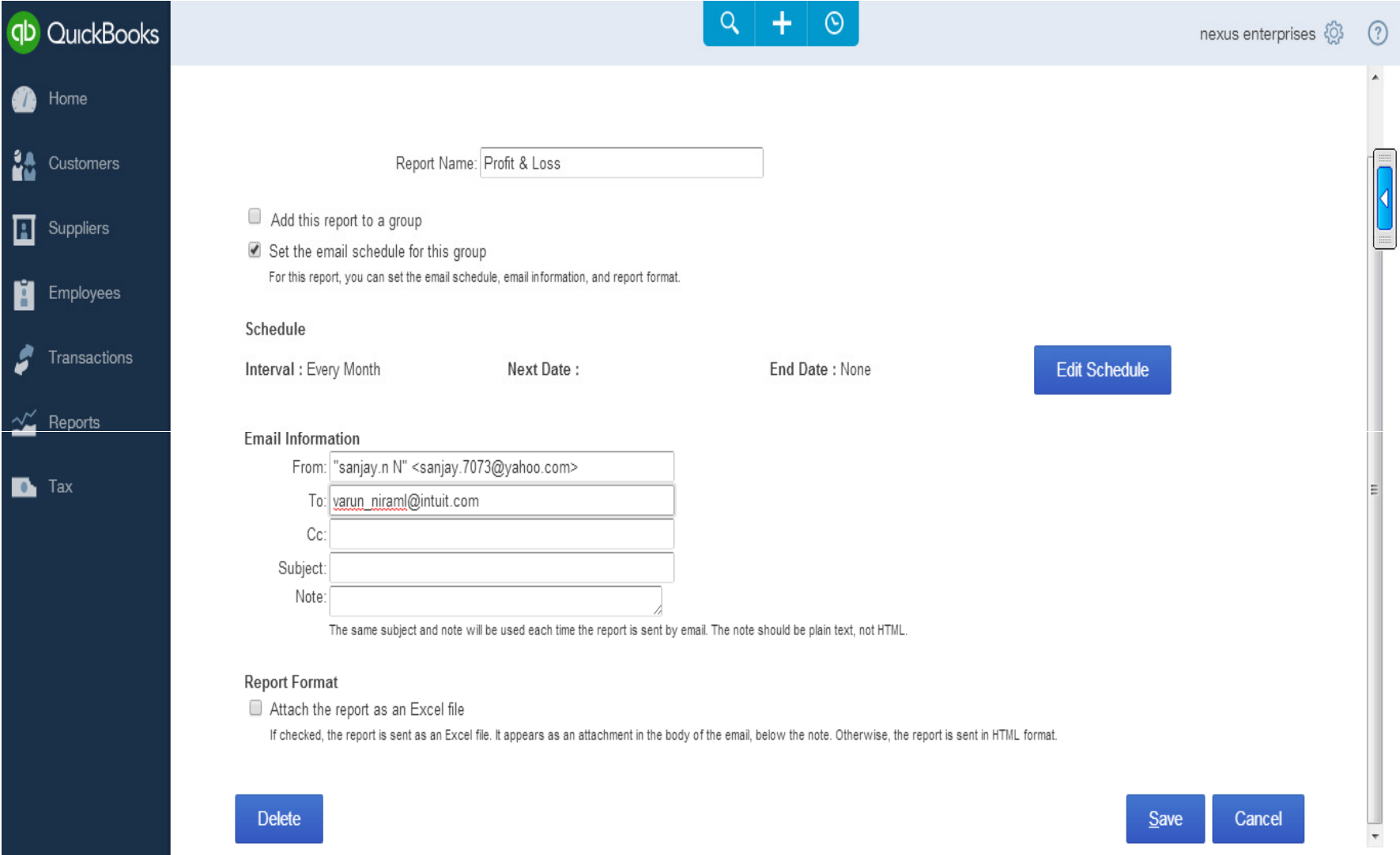
Sales of Product Income	24,007.35
Services	3,638,830.00
<b>Total Income</b>	<b>Rs6,777,974.37</b>
Cost of Sales	
Cost of sales	21,500.00
<b>Total Cost of Goods Sold</b>	<b>Rs21,500.00</b>
<b>Gross Profit</b>	<b>Rs6,756,474.37</b>

The dialog box 'Save Report Customisations' has the following fields and options:

- Name of custom report: Profit & Loss
- Add this report to a group  
A group lets you email multiple reports at the same time. [Learn more](#)
- Share this report with all company users  
Let every company user view this report from their own memorised report list.  
(Users need proper access to run report.)

Buttons: OK, Cancel

# Report scheduling



The screenshot shows the QuickBooks interface for scheduling a report. The top navigation bar includes the QuickBooks logo, search, add, and refresh icons, and the user name 'nexus enterprises' with a settings gear and help icon. The left sidebar lists navigation options: Home, Customers, Suppliers, Employees, Transactions, Reports, and Tax. The main content area is titled 'Report Name: Profit & Loss'. It features two checkboxes: 'Add this report to a group' (unchecked) and 'Set the email schedule for this group' (checked). Below the second checkbox is a note: 'For this report, you can set the email schedule, email information, and report format.' The 'Schedule' section shows 'Interval : Every Month', 'Next Date :', and 'End Date : None', with an 'Edit Schedule' button. The 'Email Information' section contains fields for 'From:' (sanjay.n N" <sanjay.7073@yahoo.com>), 'To:' (varun\_niraml@intuit.com), 'Cc:', 'Subject:', and 'Note:'. A note below these fields states: 'The same subject and note will be used each time the report is sent by email. The note should be plain text, not HTML.' The 'Report Format' section has a checkbox for 'Attach the report as an Excel file' (unchecked) and a note: 'If checked, the report is sent as an Excel file. It appears as an attachment in the body of the email, below the note. Otherwise, the report is sent in HTML format.' At the bottom, there are 'Delete', 'Save', and 'Cancel' buttons.

QuickBooks

nexus enterprises

Report Name: Profit & Loss

Add this report to a group

Set the email schedule for this group

For this report, you can set the email schedule, email information, and report format.

**Schedule**

Interval : Every Month      Next Date :      End Date : None      [Edit Schedule](#)

**Email Information**

From: "sanjay.n N" <sanjay.7073@yahoo.com>

To: varun\_niraml@intuit.com

Cc:

Subject:

Note:

The same subject and note will be used each time the report is sent by email. The note should be plain text, not HTML.

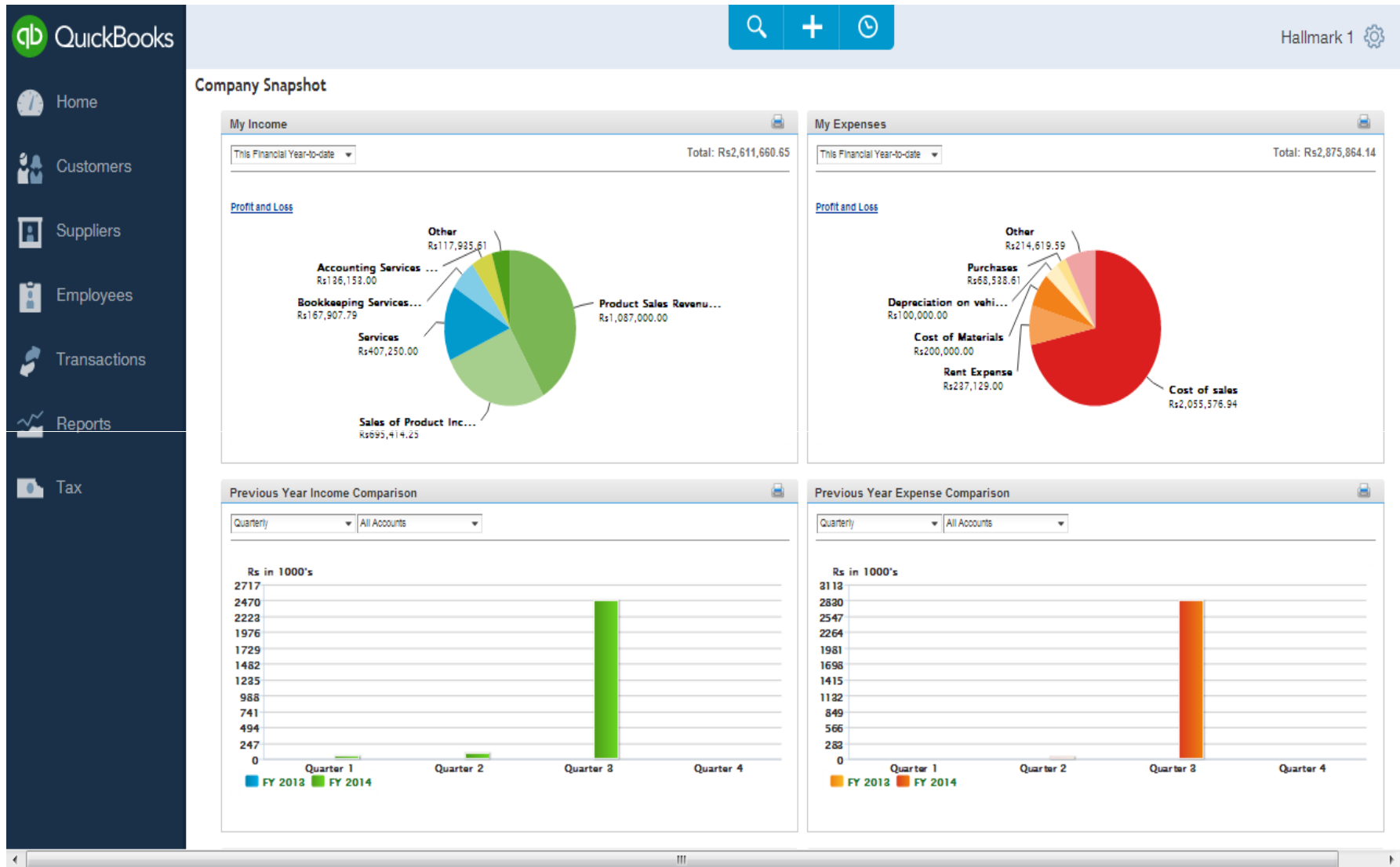
**Report Format**

Attach the report as an Excel file

If checked, the report is sent as an Excel file. It appears as an attachment in the body of the email, below the note. Otherwise, the report is sent in HTML format.

[Delete](#)      [Save](#)      [Cancel](#)

# Company snapshot








# Budgets (i)

The screenshot displays the QuickBooks Online Plus interface. On the left is a dark sidebar with navigation icons for Home, Customers, Suppliers, Employees, Transactions, Reports, and Tax. The main header area shows the QuickBooks logo and the word 'Budgets'. A central dialog box is open, titled 'Do you want to subdivide your budget?' with 'Page 3 of 4' in the top right corner. The dialog contains the following text: 'Every budget tracks amounts in at least two dimensions: accounts and months. You can add a third dimension to your budget by subdividing it. This lets you track separate amounts for each location, each class, or each customer.' Below this, it asks 'Subdivide by:' and lists four options: 'Don't subdivide' (selected), 'Locations', 'Classes', and 'Customers'. Each option has a brief description of what it entails. At the bottom of the dialog are 'Cancel', '< Back', and 'Next >' buttons. In the background, a 'New Budget' button and a table with columns 'Feb', 'Mar', and 'Total' are visible. The top right corner of the interface shows 'Hallmark 1' with a settings gear icon.

# Budget for the year (ii)



🔍 + 🕒

Hallmark 1 ⚙️

- 🏠 Home
- 👥 Customers
- 🏢 Suppliers
- 👤 Employees
- 📄 Transactions
- 📊 Reports
- 📁 Tax

## Budgets

Select Budget: Budget 1 - FY14 P&L Customers Rename Delete New Budget

**Budget 1 - Apr 2013 through Mar 2014 Profit & Loss with Customers**

Show rows as: accounts for this customer: Garima  Show Blank Rows View By: Month

Accounts	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total
Accounting services income													
Billable Expense income													
Book keeping services income	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Bookkeeping Services income													
Commission received	2,000	0	0	0	0	0	0	0	0	0	0	0	2,000
Commissions received													
Consulting income													
Discounts given													
Markup													
Payroll Services income													
Product Sales Revenue													
Sales of Product income	30,000	0	0	0	0	0	0	0	0	0	0	0	30,000
<b>Services</b>	0	0	0	0	0	0	0	16,795	0	0	0	0	16,795
Tax Preparation Services income													

**Edit - Services for Garima** Row Total: Rs 16,795

Enter by: Month Copy Across Clear Revert

Apr:  May:  Jun:  Jul:  Aug:  Sep:

Oct:  Nov:  Dec:  Jan:  Feb:  Mar:

Save & Next

Finished

# Monthly cash flow statement

QuickBooks Hallmark 1

Home Customers Suppliers Employees Transactions Reports Tax

Print Email Excel Save Customisations

Customise

Transaction Date: Custom From: 01/10/2013 To: 07/12/2013 Run Report

### Hallmark 1 STATEMENT OF CASH FLOWS October 1 - December 7, 2013

	OCT 2013	NOV 2013	DEC 1-7, 2013	TOTAL
<b>Cash flows from operating activities</b>				
Net Income	-23,468.04	129,653.95	-469,708.26	Rs -363,522.35
Adjustments for non-cash income and expenses:				Rs0.00
Accounts Receivable (Debtors)	-44,760.00	-331,693.94	-125,196.16	Rs -501,650.10
Inventory Asset		-2,667,307.72	-24,500,000.00	Rs -27,067,307.72
TDS Receivable			-11,236.00	Rs -11,236.00
Office equipment		-200,000.00		Rs -200,000.00
Accounts payables		1,525,888.00	81,500.00	Rs1,607,388.00
Credit Card		-15,000.00		Rs -15,000.00
Bank loan		500,000.00		Rs500,000.00
Outstanding expenses		50,000.00		Rs50,000.00
Service Tax Payable		20,952.28	12,825.22	Rs33,777.48
VAT Payable		4,068.81	-2,558.47	Rs1,510.34
Debt		500,000.00		Rs500,000.00
<b>Net cash from operating activities</b>	<b>Rs -68,218.04</b>	<b>Rs -383,538.64</b>	<b>Rs -25,014,373.67</b>	<b>Rs -25,466,130.35</b>
<b>Cash flows from investing activities</b>				
Machinery and equipment		-100,000.00		Rs -100,000.00
Vehicles		-500,000.00		Rs -500,000.00
<b>Net cash used in investing activities</b>	<b>Rs0.00</b>	<b>Rs -600,000.00</b>	<b>Rs0.00</b>	<b>Rs -600,000.00</b>
<b>Cash flows from financing activities</b>				
Opening Balance Equity		2,700,846.20	25,000,000.00	Rs27,700,846.20
<b>Net cash used in financing activities</b>	<b>Rs0.00</b>	<b>Rs2,700,846.20</b>	<b>Rs25,000,000.00</b>	<b>Rs27,700,846.20</b>
<b>Net cash increase for period</b>	<b>Rs -68,218.04</b>	<b>Rs1,717,307.56</b>	<b>Rs -14,373.67</b>	<b>Rs1,634,715.85</b>
Cash at beginning of period				Rs0.00
<b>Cash at end of period</b>	<b>Rs -68,218.04</b>	<b>Rs1,717,307.56</b>	<b>Rs -14,373.67</b>	<b>Rs1,634,715.85</b>

# Financial Folio

Financial Folio BETA

Business Overview | This Calendar Year | Export as pdf

REPORTS | FIELDS


Reports to display

- Profit and Loss X
- Balance Sheet X
- Statement of Cash Flows X

+ Add

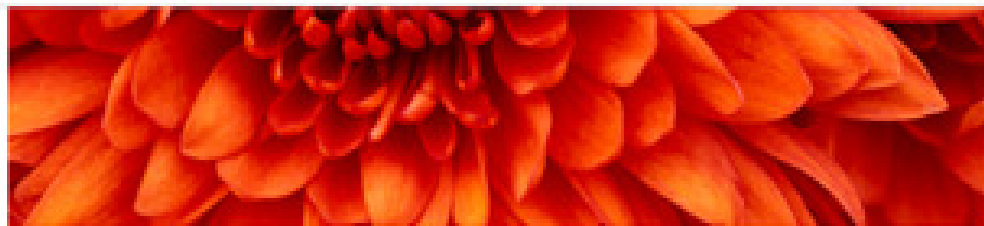
Other information to display

- Prior Year Comparison
- Include sub-accounts as end notes
- Logo

 Upload

Apply

Does Financial Folio meet your needs?  
[Share your feedback](#)



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**FINANCIAL FOLIO**  
For the period ended 31st Dec, 2014

# Batch reclassification of transactions

The screenshot displays the QuickBooks Accountant interface. The browser address bar shows <https://sg.qbo.intuit.com/app/accountant>. The top navigation bar includes a search field with the placeholder "Go to report", a search icon, a plus icon, a refresh icon, and a "Hallmark 1" dropdown menu with a settings gear and a help icon.

The left sidebar contains the following menu items: Accountant Home, Client Home, Customers, Suppliers, Employees, Transactions, Reports, and Tax.

The main content area is titled "Hallmark 1" and is divided into four columns:

- Accountant**:
  - Reclassify Transactions
  - Voided/Deleted Transactions
  - Write Off Invoices
  - New Window
  - ProAdvisor Program
- Settings**:
  - Company Settings
  - Chart of Accounts
  - Currency Centre
- Tools**:
  - Import Data
  - Reconcile
  - Budgeting
  - Audit Log
- Your Company**:
  - Your Account
  - Manage Users
  - Feedback
  - Privacy
  - Switch Company
  - Sign Out

Below the main content area, there is a section for "Report and Tool Defaults" with columns for "Date", "From", "To", and "Basis". On the right side, there is a notification for "Nov 13" with a red exclamation mark icon, stating "OVERDUE B Chaitanya".

# Reclassify transactions

Hallmark1 - QuickBooks

https://sg.qbo.intuit.com/app/reclassifyTransactions

Accountant Home Client Home Customers Suppliers Employees Transactions Reports Tax

Go to report

Hallmark 1

**Reclassify Transactions**

The reclassification of Account or Class does not change the TAX portion of the original transaction. If required, TAX is to be corrected in the original transaction itself.

**Accounts** Refresh

From: 01/01/2014 To: 31/01/2014

Basis:  Accrual  Cash

View: Profit & Loss Accounts

Name	Type	Amount
Cost of sales	Cost...	14700...
Inventory Shrinkage	Cost...	-75000...
Audit fees	Exp...	40000.00
Bad debts	Exp...	4000.00
Computer and Inte...	Exp...	3000.00
Depreciation on e...	Exp...	10000.00
Dues and Subscri...	Exp...	502.81
Freight charges	Exp...	25230.24
Meals and entertai...	Exp...	818.00
Miscellaneous ex...	Exp...	1177.39
Office exp	Exp...	804.70
Professional Fees	Exp...	1000.00
Purchases	Exp...	1382.48

**Transactions**

Name: All Show transactions: Non-Item-Based (can be reclassified)

Accounts: Show Selected Account  Include Journal Entries

<input checked="" type="checkbox"/>	Date	Type	Num	Name	Memo	Class	Account	Amount
<input checked="" type="checkbox"/>	21/01/...	Cheq...	...	IPS/SPENCERS RE/201...	...	...	Freight charges	1,219.00
<input checked="" type="checkbox"/>	07/01/...	Cheq...	...	BIL/534430044/NchgRs5...	...	...	Freight charges	12,005.62
<input checked="" type="checkbox"/>	07/01/...	Cheq...	...	BIL/534430044/NchgRs5...	...	...	Freight charges	12,005.62
Total Selected:								25,230.24

For all selected transactions, change  Account to Start Typing

# Write off invoices

Accountant Home

Client Home

Customers

Suppliers

Employees

Transactions

Reports

Tax

Go to report

Write Off Invoices

Please be aware: TAX is not yet automatically adjusted when using this feature

Select invoices to write off:

Set criteria for invoices to consider for batch write-off

Age: > 120 days To Date: 11/10/2013 Balance Due less than 3,000.00 Refresh

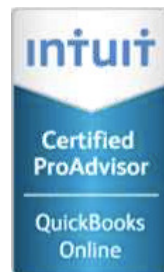
<input type="checkbox"/>	Date	Age	Num	Name	Original Amount	Balance Due
<input type="checkbox"/>	06/02/2014	2	1215	ABCD	1,020.00	1,020.00
<input type="checkbox"/>	05/02/2014	3	1212	Amritha	2,247.20	2,247.20
<input type="checkbox"/>	01/02/2014	7	1199	VBB	575.00	575.00
<input type="checkbox"/>	27/01/2014	12	1176	Amritha	2,134.84	2,134.84
<input type="checkbox"/>	22/01/2014	17	1161	Amritha	2,134.84	2,134.84
<input type="checkbox"/>	22/01/2014	17	1159	Amritha	2,134.84	2,134.84
<input type="checkbox"/>	21/01/2014	18	1150	Student	440.00	440.00
<input type="checkbox"/>	20/01/2014	19	1142	Ambica	2,134.84	2,134.84
<input type="checkbox"/>	16/01/2014	23	1130	Ambica	1,702.25	1,702.25
<input type="checkbox"/>	09/01/2014	30	1119	Bhanu	2,000.00	2,000.00
<input type="checkbox"/>	08/01/2014	31	1109	Ambica	1,000.00	1,000.00
<input type="checkbox"/>	08/01/2014	31	1110	Bhanu	1,000.00	1,000.00
<input type="checkbox"/>	08/01/2014	31	1108	Anthony	2,000.00	2,000.00
<input type="checkbox"/>	08/01/2014	31	1107	Amritha	1,000.00	1,000.00
					<b>Total Selected:</b>	<b>0.00</b>

Write Off Account: Bad debts

Preview and Write Off

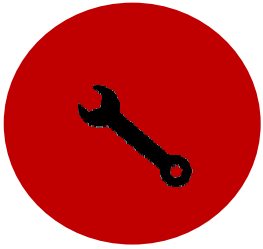


# Become a QuickBooks Certified Pro-Advisor



1. Get Training and Support before taking the Certification Exam
2. Use the Pro-Advisor logo on your Website and other collateral
3. Be a part of 100,000 strong global Accountants group
4. Get listing on the website which being viewed by over 5mn business owners across the world





## Receive prioritized training and support



1. Get access to advanced training to help better serve clients

2. Choose from a host of free training modules relevant to your needs

Picture it...



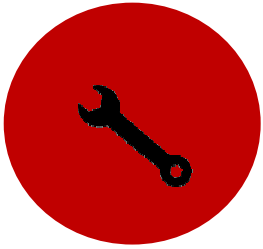
No Paper

No IT  
guy

Work  
any  
where

No data  
backup

Wider  
geography  
served



## Case Study : KCJM Associates



1. Get access to advanced training to help better serve clients

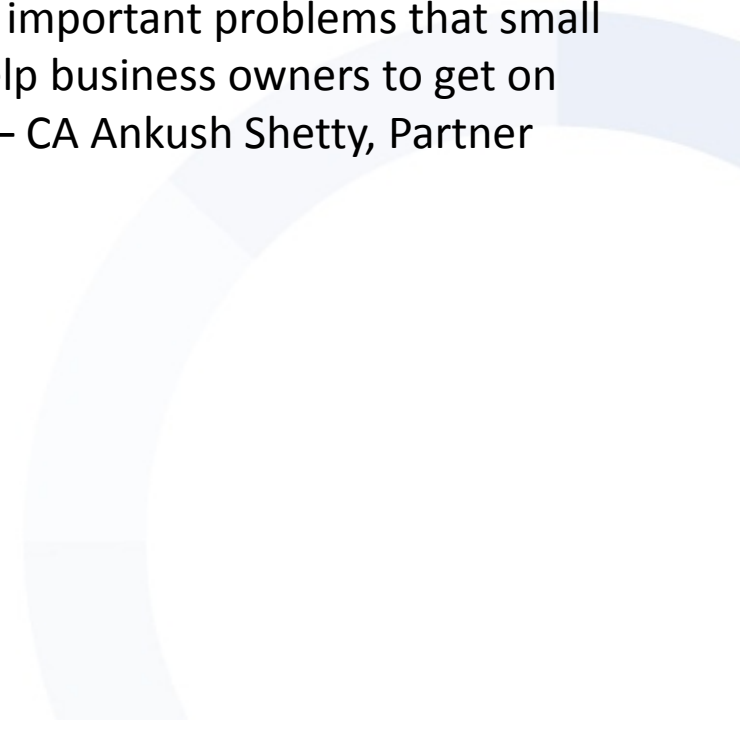
2. Choose from a host of free training modules relevant to your needs

# Case Study :Balakrishna & Co

Based in Bangalore , Balakrishna & Co is a Chartered Accountancy firm which provides management consultancy, auditing, advisory and financial management services to clients across all segments but specifically small to medium segment clients

“As part of Intuit’s ProAdvisor and ProAdvisor Partner programme and Inner Circle, Balakrishna & Co pilots and implements new software such as QuickBooks Online

“We believe that Intuit is driven by a desire to solve the important problems that small businesses face every day. The software and services help business owners to get on top of their finances, accounts, payroll and payments “ – CA Ankush Shetty, Partner

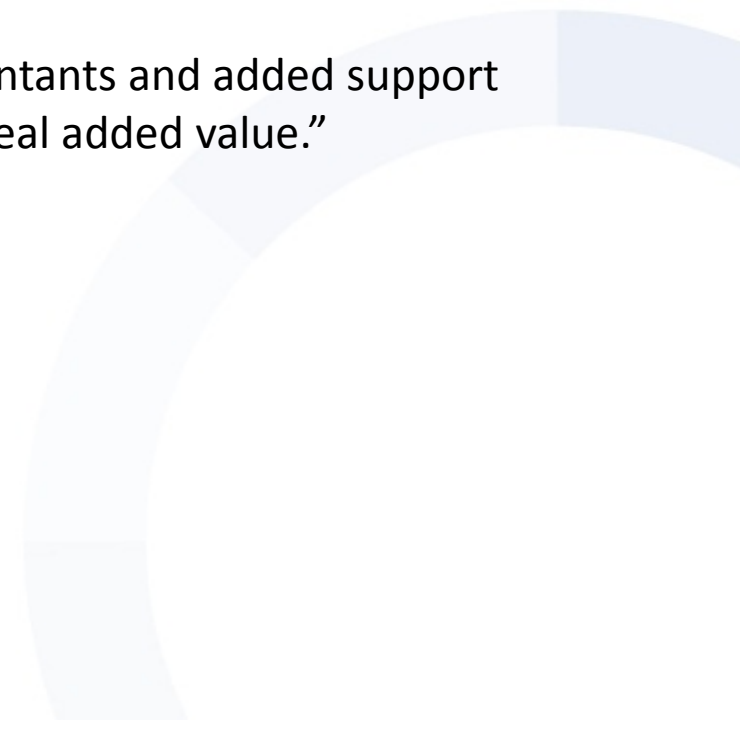


# Case Study : Balakrishna & Co.

We've seen rapid growth in the number of clients working in the cloud. As such, it's important for me to be able to communicate with them effectively. – CA Pavan Sharma, Partner,

“The QuickBooks ProAdvisor programme offers fantastic support for dealing with cloud-based clients, giving Balakrishna & Co a competitive advantage when looking to acquire new customers.

The advice on Global trends and changing role of accountants and added support provided by the programme helped them offer clients real added value.”



The Future looks Bright

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and  
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